

Fairfield County ADAMH Board

Minutes of the September 25, 2007, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

Chairman Weimer called the meeting to order at 7:32 p.m. with a quorum being present.

ROLL CALL PRESENT

Gene Eusanio, Sheila Heath, Larry Miller, Ph.D., Phillip Prior, M.D., Marian Reitano, Carol Sullivan, Bill Weimer, Kevin West, Jerry Woodgeard.

ABSENT

John Murphy, Danalee Ogg, Eric Walker.

STAFF

Orman Hall, Don Mohler, Rhonda Myers.

GUESTS

Tony Motta.

Director Hall apologized for Board members not receiving the Board packet. He noted that the postage amount was incorrect and that packages had been returned to the Board. He suggested that the minutes from the July meeting be approved at the next meeting.

Chairman Weimer asked if there were any questions or comments from the audience.

Update on Respite Facility – Nick Palladino

Nick noted the zoning commission has required the Board to submit a change of use order. He stated that the Zoning Commission will meet on October 2nd and that a representative of the Board should attend.

Update on Information and Referral - Molly Swisher

Molly expressed her appreciation to the Board for its support and noted that training and staff hiring was underway. They expect to be ready for implementation in early November.

July - the Board had a very weak month for receipts. The Board received the first quarter allocation from ODADAS (\$97,316.00) and the “personal tangible” tax from the Fairfield County Auditor.

On the expense summary page, the Board had an exceptional month for expenditures. Beside the “usual” expenditures, the Board also is funding the “New Initiatives”. Although high, these are planned expenditures and are in the budget. Also, the “Out of County” expenses were higher than usual (\$114,309.58).

With a beginning balance of \$2,038,413.50, receipts of \$118,344.19, expenses of \$841,035.89, leaves a month ending cash balance of \$1,315,721.80.

RESOLUTION NO. 9-25-07-1

Be it resolved upon motion by C. Sullivan and second by S. Heath that the July financials be approved. Motion was unanimously approved.

August - the Board had a weak month for receipts. The Board received the Medicaid FFP from ODMH and ODADAS (\$326,982.06) and a payment from the Fairfield County Adult and Children First Council (\$27,686.50).

On the expense summary page, the Board had a modest month for expenditures. Beside the "usual" expenditures, the Board also is funding the "New Initiatives". Although high, these are planned expenditures and are in the budget. Also, the "Out of County" expenses were lower than usual (\$39,593.58). The "Salaries & Wages" amount is higher than normal because there were three (3) paydays in the month of August.

With a beginning balance of \$1,315,344.19, receipts of \$368,176.50, expenses of \$742,824.83, leaves a month ending cash balance of \$941,073.47.

RESOLUTION NO. 9-25-07-2

Be it resolved upon motion by J. Woodgeard and second by Dr. Miller that the August financials be approved. Motion was unanimously approved.

Rhonda presented a spreadsheet comparing client satisfaction scores for Fairfield County with PPS, Ohio and the Nation. It was noted that Fairfield County's adult scores were well above national state and regional averages. Sheila Heath stated that this is important information and that we should let the public know how funds are being spent. Orman stated that we will prepare a press release about survey results. It was also noted that youth and family scores were lower than adult scores. The agencies directors will be asked to address this issue at the next CHC meeting.

Rhonda presented a proposal from CHC to purchase a one year membership to Netsmart University. Netsmart will allow all staff of agencies and the Board to access business and clinical training via the internet at a modest per person cost. Group membership will reduce the overall start-up costs to the system.

RESOLUTION NO. 9-25-07-3

Be it resolved upon motion by S. Heath and second by C. Sullivan that the Board purchase a one year membership for \$7,495 to Netsmart University. Motion was unanimously approved.

Rhonda presented proposed performance expectations that have been developed by PPS and Board staff for the distribution of Incentive funds. It was noted that significant work has been invested by staff and agencies. Fund distribution will begin October 1st. Distribution based on agency performance will lag a quarter behind and will start as of January 1st.

DIRECTOR'S REPORT

Youth Survey Mailers were distributed by Director Hall. He noted that these magazines have been mailed to families with school aged children. He further noted that this project was worked on by Nadine Carroll and PR consultant M.J. Clark. The Board office has received several complimentary calls about the document.

Rhonda Myers presented an updated timeline on peer certification work and advised the Board that there would be a lot of policy review work that needs to be completed in a short period of time.

CHAIRMAN'S REPORT

Chairman Weimer distributed the Board orientation manual and noted that this was a work in process. He suggested that all Board members take time to review the document. He also pointed out that staff and Board members have brief bio's in the document.

Committee assignments were discussed next. It was noted that Marian Reitano has agreed to serve as chairperson of the community relations committee and that Carol Sullivan will serve as chairperson of the drug and alcohol committee. Chairmanship of the program committee is still pending. Board staff will contact board members through the month October to determine assignment preferences and will arrange for preliminary committee meetings.

Attendance was discussed. Jerry Woodgeard moved that after two consecutive absences, a Board member will be contacted by either the Chair or Director. After three consecutive absences the Board member will be sent a letter requiring a formal response describing the reasons for their absence, if a member does not assure the Board that their attendance will improve the appointing authority will be notified.

RESOLUTION NO. 9-25-07-4

Be it resolved upon motion by J. Woodgeard and second by C. Sullivan that after two consecutive absences, a Board member will be contacted by either the Chair or Director. After three consecutive absences the Board member will be sent a letter requiring a formal response describing the reasons for their absence, if a member does not assure the Board that their attendance will improve the appointing authority will be notified. Motion was unanimously approved.

ADJOURNMENT

RESOLUTION NO. 9-25-07-5

Be it resolved, upon motion by J. Woodgeard and seconded by C. Sullivan to adjourn the Board meeting. The motion was unanimously approved.

The Board meeting adjourned at 8:25 p.m.

Chair

Secretary