

Fairfield County ADAMH Board

Minutes of the January 30, 2007, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

Board Chair Heath called the meeting to order at 6:30 p.m. with a quorum being present. Becky Edwards, Molly Swisher and Director Hall took the board members on a tour of the new facility.

ROLL CALL PRESENT

Ed Banville, Ph.D., Sheila Heath, Larry Miller, Ph.D., Marian Reitano, Carol Sullivan, Eric Walker, Bill Weimer, Jerry Woodgeard.

ABSENT

Dave Alexinas, John Murphy, Danalee Ogg, Ray Robinson, Kevin West.

STAFF

Orman Hall, Don Mohler, Rhonda Myers, Nadine Carroll.

GUESTS

Becky Edwards, Molly Swisher, Tony Motta.

Board Chair Heath asked if there were any questions or comments from the audience.

Board Chair Heath asked if there were any additions or corrections to the October 24th minutes.

RESOLUTION NO. 1-30-07-1

Be it resolved upon motion by J. Woodgeard and second by C. Sullivan that the October 24th Board minutes be approved. Motion was unanimously approved.

Don Mohler presented the October financials. On the revenue summary page, the Board had a modest month for receipts. The Board received the Medicaid FFP from ODMH and ODADAS (\$247,822.35), the second quarter allocation from ODADAS (\$114,968.00), the personal property tax of (\$56,125.17) and the remainder of the FY'06 allocation from the Fairfield County Family, Adult and Children First Council (\$25,875.00). On the expense summary page, the Board had an above average month for expenditures. Most notably, the Board repaid the State of Ohio for the over usage of bed days (\$39,950.00), payments to the Fairfield Medical Center for FY'06 Services (\$35,550.00) and payment for FY'06 drug testing at Jobs and Family Services (\$10,000.00). With a beginning balance of \$1,489,545.75 receipts of \$445,352.08, expenses of \$718,290.57, leaves a month ending cash balance of \$1,216,607.26.

RESOLUTION NO. 1-30-07-2

Be it resolved upon motion by Dr. Banville and second by B. Weimer to approve the October financials. Motion was unanimously approved.

Don presented the November financials. On the revenue summary page, the Board had a modest month for receipts. The Board received the Medicaid FFP from ODMH and ODADAS (\$204,346.83), the IDATF funds from the City of Lancaster (\$75,000.00), and Home Based MH Therapy (\$27,686.00), 1st Quarter ACT funds (\$13,703.00) and Levy (\$12,060.55). On the expense summary page, the Board had an average month for expenditures. The Board paid \$25,000.00 to the Fairfield Co. Family, Adult and Children First Council and \$7,000.00 to the Adena Health System for client treatment. With a beginning balance of \$1,216,607.26 receipts of \$332,799.38, expenses of \$534,117.63, leaves a month ending cash balance of \$1,015,289.01.

RESOLUTION NO. 1-30-07-3

Be it resolved upon motion by J. Woodgeard and second by Dr. Miller to approve the November financials. Motion was unanimously approved.

Don presented the December financials. On the revenue summary page, the Board had a very good month for receipts. The Board received the Medicaid FFP from ODMH and ODADAS (\$70,149.84), the 1st and 2d quarter allocations from ODMH (\$1,301,554.00), and the entire allocation of two grants (\$77,708.00). On the expense summary page, the Board had a costly month for expenditures. The Board paid \$91,732.00 to The Recovery Center for the pre-payment of services, \$61,250.01 to the Fairfield Mental Health Consumer Group for the January, February and March allocation, \$18,500.00 to Fairfield Medical Center for observation beds and Doctors, and \$9,796.00 for the telephone system in the future Board office. With a beginning balance of \$1,015,289.01, receipts of \$1,510,168.70, expenses of \$826,169.49, leaves a month ending cash balance of \$1,699,288.22.

RESOLUTION NO. 1-30-07-4

Be it resolved upon motion by C. Sullivan and second by Dr. Banville to approve the December financials. Motion was unanimously approved.

DIRECTOR'S REPORT

Director Hall told the board he appreciated the staff's hard work to make the move happen, especially Jim Averill's since he had to arrange for moving phone and data lines. He added that the new phone system is 211 compatible and has a lot of expansion capability.

Director Hall explained that the youth survey is a bi-annual survey of all the sophomores and seniors in Fairfield County. He stated that he would like to do a mailer to school parents. The mailer would be a 16 page, full color publication that would cost the board about \$7,000. Other agencies are helping offset the cost as well including New Horizons, Mid-Ohio, The Recovery Center and the Sheriff. Dr. Banville asked about sending it to the non-public school parents. Dr. Hall replied that they did not participate in the survey and but that it is a good idea. He added that it would require additional funds for printing and mailing costs. M. Reitano agreed that it is good public relations and would be worth the additional expense. Becky Edwards suggested that there might be a problem with getting names and address from those schools.

RESOLUTION NO. 1-30-07-5

Be it resolved upon motion by M. Reitano and second by J. Woodgeard that the Fairfield County ADAMH Board allocate up to \$8,000 for the youth services mailer inclusive of the non-public schools if possible. Motion was unanimously approved.

Director Hall presented told the Board that the Family Festival committee has asked that the Board sponsor them for \$3,000. M. Reitano inquired about other corporate sponsors. Becky explained that Cristy's Pizza purchased some advertising last year and the Family Y is kicking in \$250 this year. J. Woodgeard stated that this is a good opportunity and thinks that the \$3,000 would be well spent. These are well-attended events people enjoy and that tie in with the services we provide. E. Walker asked how many calendars would be distributed and how and if there is any feedback. Director Hall stated that over 50 thousand would be distributed county-wide in The Bag. Becky stated that most of the events do evaluations and send a card back in with results. Dr. Banville told the Board that the Family Festival calendar hangs on their refrigerator the entire month of April. E. Walker asked if they could report back after the events are over maybe in May or June. B. Weimer asked about having Director Hall do a final review on the calendar so we can make sure we get enough visibility since we are providing the \$3,000. Molly thought that the final review would not be a problem.

RESOLUTION NO. 1-30-07-6

Be it resolved upon motion by Dr. Banville and second by C. Sullivan that; \$3,000 be allocated to the Family Festival, they continue to seek additional funding, and Director Hall be given a final review on the calendar. Motion was unanimously approved.

Director Hall presented information on the respite facility, a building that is adjacent to the drop in center, four bedrooms and eight beds. This was to be a dual purpose facility both for respite and transition. If we had someone that is psychiatrically brittle we could put them somewhere and observe them. Also, if someone is coming out of the hospital and does not have a place to stay this would give them someplace until other housing arrangements are made. Director Hall stated that the initial estimate for renovation was \$80,000 but after getting estimates from an architect the costs rose to over \$200,000. He added that this was in the midst of our levy campaign and so it was put on the back burner. The NAMI housing manager suggested manufactured housing and research indicates that it would cost approximately \$50-60 a square foot which would put the cost of manufacturing and delivery at approximately \$70,000. Director Hall explained that he thinks the current facility could be demolished and the new facility erected for \$150,000 or less. J. Woodgeard and Dr. Banville cautioned to include site preparation in that cost as demolition costs don't include everything. J. Woodgeard asked about the source of funds to pay for this. Director Hall said that \$100,000 had already been budgeted and the other \$50,000 would come from reserves. Director Hall noted that there were three alternatives to consider. One would be to just demolish the facility and not have any respite capability. Two would be to remodel one floor at a time. Three would be to demolish building and put a system built home on that site. B. Weimer asked about the possibility of having another agency develop the facility and then renting out what we need. Dr. Banville pointed out that the property was purchased with state capital grant funds and probably can not be handled in that fashion. J. Woodgeard indicated his preference for option three. M. Reitano asked about her son bidding since he works for a company that builds these type of structures. Dr. Banville suggested checking with the Ohio Ethics Commission and J. Woodgeard stated that as long as she abstains on voting on this issue and her son does not live with her, which he does not, he should be able to bid on this project.

Chairman Heath stated that the Board needed to go into Executive Session to discuss personnel issues and that a motion would probably be made regarding personnel issues after Executive Session. She asked if anyone else had any comments or questions for the Board.

Tony thanked the Board for its support and reported that intakes have been going through the roof since the levy passed and the sliding fee scale was reinstated. People are being helped again. There has been a 49 percent increase in intakes in the Lancaster office in 2006. The impact of this means that 30 people more per month more are receiving services and they cover the whole range from kids to seniors to whole families.

RESOLUTION NO. 1-30-07-7

Be it resolved upon motion by J. Woodgeard and second by Dr. Banville that the Board enter Executive Session to discuss personnel issues and invite Director Hall to attend. Motion was unanimously approved.

Executive Session began at 7:45 p.m.

RESOLUTION NO. 1-30-07-8

Be it resolved upon motion by J. Woodgeard and second by C. Sullivan that the Board end Executive Session. Motion was unanimously approved.

Executive Session ended at 8:15 p.m.

RESOLUTION NO. 1-30-07-9

Be it resolved upon motion by J. Woodgeard and second by M. Reitano that the Board approve the following staff raises. Enrollment/Administrative Specialist \$2,456; Executive Assistant \$3,191; Claims Manager \$331; Accountant \$3,640; Systems Analyst \$2,428; Associate Director \$3,360; MIS Director \$805. Motion was unanimously approved.

RESOLUTION NO. 1-30-07-10

Be it resolved upon motion by J. Woodgeard and second by C. Sullivan that the Board approve a \$9,566 raise in salary for the Executive Director. Motion was unanimously approved.

ADJOURNMENT

RESOLUTION NO. 1-30-07-11

Be it resolved, upon motion by J. Woodgeard and seconded by C. Sullivan to adjourn the Board meeting. The motion was unanimously approved.

The Board meeting adjourned at 8:20 p.m.

Chair

Secretary