

# Fairfield County ADAMH Board

Minutes of the June 27, 2006, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

Chairman Heath called the meeting to order at 6:35 p.m. with a quorum being present.

## **ROLL CALL PRESENT**

Ed Banville, Sheila Heath, Larry Miller, Ph.D., John Murphy, David Oehlers, Danalee Ogg\*, Marian Reitano\*, Carol Sullivan, Eric Walker, Bill Weimer, Kevin West.

## **ABSENT**

Dave Alexinas, Ray Robinson, Jerry Woodgeard.

## **STAFF**

Orman Hall, Don Mohler, Marcy Peebles-Fields, Nadine Carroll.

## **GUESTS**

Becky Edwards, Molly Swisher, Roma Barickman, Suzanne Pelletier-Walker, Tony Motta.

Chairman Heath introduced Roma Barickman, Area Director from Ohio Department of Mental Health. Roma told the board that she works with 12 boards and likes to attend the board meetings to learn more about the boards and how she can help them.

Chairman Heath asked if there were any questions or comments from the audience.

Chairman Heath introduced Becky Edwards, Director of the Family, Adult & Childrens First Council and Molly Swisher, Director of Information & Referral.

Chairman Heath asked if there were any additions or corrections to the June 6<sup>th</sup> minutes.

## **RESOLUTION NO. 6-27-06-1**

**Be it resolved upon motion by Dr. Miller and second by J. Murphy that the June 6th Board minutes be approved. Motion was unanimously approved.**

Don Mohler presented the May financials. On the revenue summary page, the Board had a modest month for receipts. The Board received the Undivided Property, Homestead and Rollback tax from the County Auditor (\$105, 816.52), Medicaid FFP from ODMH and ODADAS (\$205,413.02), the remainder of the ODMH Consultation Grant (\$100,000.00), and proceeds from the May '06 cruise-in (\$1,405.00). On the expense summary page, the Board has an average month for expenditures. The Board had the "usual" expenses with the exception of the "Other" row and "Cluster". A payment was made against the Adult Care Facilities Renovation Grant (\$28,186.00) and payment to the Fairfield County Adult and Children First Council (\$86,852.00). With a beginning balance of \$1,124,092.85, receipts of \$452,669.11, expenses of \$609, 838.19, leaves a month ending cash balance of \$966,923.77.

## **RESOLUTION NO. 6-27-06-2**

**Be it resolved upon motion by Dr. Banville and second by D. Oehlers to approve the May financials. Motion was unanimously approved.**

### **DIRECTOR'S REPORT**

Director Hall discussed the new facility issues. Three outstanding issues from the last meeting were the environmental problems and commitments of our two partners. Director Hall said OSHA, the EPA and Jack Stiers were contacted. Neither agency had any record of problems with the building. Jack said that some minor problems were encountered when the building was first occupied but that was due to new paint and carpet odors. K. West asked if the three month timeline the architect set was still accurate. Director Hall said that if we move quickly we can do this in three months because even with the minimal remodeling needs we still need to get zoning approval. Director Hall asked Becky and Molly to discuss their organizations commitments. Molly told the board that her Board met last Wednesday and they are ready to commit contingent on getting out of their current lease. Their current lease does not expire until March of 2007. She added that they are working with Jeff Vandervoort to review their options. Becky said that her organization will not meet until July but the Executive Committee approves of this move.

## **RESOLUTION NO. 6-27-06-2**

**Be it resolved upon motion by C. Sullivan and second by Dr. Banville to allow Director Hall to sign the contract for the new facility. Motion was unanimously approved.**

Director Hall stated that we received notification of two findings in the GAAP report. Don explained that the findings have to do with timing of funding requests and expenditures to cover those requests. He provided additional documentation for Board members to review.

Rhonda explained the status of the Client Satisfaction Survey. There is a new process of collecting data. The survey was administered last week with 412 surveys collected. The data should be entered by this weekend with each agency receiving its own data. When finished, this data will be compared to National data. Next week there should be some aggregate data available for the CHC committee to review.

Director Hall told the board that we have almost 2500 youth surveys ready for analysis. We are starting the planning to have a summit in August.

Marcy presented the 408 report. She explained that it looks like we will have 39 days over our 250 day cushion but won't be sure of that exact total until the end of June. The cost for this overage will be approximately \$43-45,000. We have not had a pay back in many years but when we did we split it 50/50 with New Horizons.

Director Hall told the board that to keep our presence in front of the community we need people to be in parades on the 4<sup>th</sup> of July in Lancaster and in Pickerington. We will have wrist bands and balloons to distribute. The Lancaster parade starts at 10 a.m. and parade participants need to be at the fairgrounds about 9:15. The Pickerington parade is a big event and starts at 6, assembly starts at 5:15 p.m.

## **CHAIRMAN'S REPORT**

Chairman Heath asked Dr. Banville to report on the New Initiatives Committee.

Dr. Banville met with Director Hall to discuss the ground rules. He added that this is the first time we have funds for new initiatives. Quantitative methodology will be used for evaluating projects. The committee started out with three members but he asked for two more. The committee members are Dr. Banville, Dr. Miller, D. Ogg, B. Weimer and Chairman Heath. Staff are to prepare the forms, send them out and forms are due back by October 1<sup>st</sup> for the Board to evaluate. Dr. Banville said the committee will evaluate all projects, prepare the ratings and bring all of this back to the full board to decide.

Chairman Heath read Dave Oehler's resignation letter from the board so he can be on the Fairfield Medical Center board. D. Oehlers thanked Sheila and commented that time has really flown and he has appreciated working with everyone and he wished everyone the best of luck.

### **RESOLUTION NO. 6-27-06-3**

**Be it resolved upon motion by K. West and second by Dr. Banville to accept Dave Oehler's resignation with regrets. Motion was unanimously approved.**

## **ADJOURNMENT**

### **RESOLUTION NO. 6-27-06-4**

**Be it resolved, upon motion by C. Sullivan and seconded by Dr. Banville to adjourn the Board meeting. The motion was unanimously approved.**

The Board meeting adjourned at 7:15 p.m.

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Chair

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Secretary