

# Fairfield County ADAMH Board

Minutes of the February 28, 2006, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

Chairman Heath called the meeting to order at 6:35 p.m. with a quorum being present.

## **ROLL CALL PRESENT**

Dave Alexinas, Sheila Heath, Larry Miller, Ph.D., John Murphy, Danalee Ogg, Marian Reitano\*, Ray Robinson, Carol Sullivan, Eric Walker, Bill Weimer, Kevin West, Jerry Woodgeard.

## **ABSENT**

Ed Banville, David Oehlers.

## **STAFF**

Orman Hall, Don Mohler, Marcy Peebles-Fields, Nadine Carroll.

## **GUESTS**

Brad Hedges, Marc Grodner, Tony Motta, John Ogg.

Chairman Heath asked if there were any questions or comments from the audience.

Chairman Heath asked if there were any additions or corrections to the January minutes.

### **RESOLUTION NO. 2-28-06-1**

**Be it resolved upon motion by J. Woodgeard and second by E. Walker that the January Board minutes be approved. Motion was unanimously approved.**

Don Mohler presented the January financials. On the revenue summary page, the Board had a meager month for receipts. The Board received FFP from ODMH and ODADAS, the third quarter allocation from ODADAS and \$50,000.00 from the US Department of Justice Family Drug Court Grant. On the expense summary page, the Board had an average month for expenditures. The Board had the "usual" expenses, paid \$10,000 to the consumer group for the "Safety Net" grant and the out of county expenses are creeping back up again (\$102,883.78). With a beginning balance of \$404,694.36, receipts of \$407,172.04, expenses of \$625,203.45, leaves a monthly cash balance of \$186,662.95.

### **RESOLUTION NO. 2-28-06-2**

**Be it resolved upon motion by D. Alexinas and second by C. Sullivan to approve the January financials. Motion was unanimously approved.**

Tony Motta reported that New Horizons sliding fee scale restarted on January 27<sup>th</sup> of this year after 18 months of not having it. He added that as of 6:00 tonight, New Horizons, (Lancaster and Pickerington) have had 95 intakes in February. Last February they had 56 intakes. There are already 60 intakes scheduled for March. Tony stated that the demand is there and they are getting them in as fast as they can. Chairman Heath asked if we could get some press coverage of that? Tony said that they would and said he had already discussed this possibility with Director Hall. Chairman Heath also said that the Board needs to do Thank yous to Fairfield County on billboards.. She has already checked on cost and it would be approximately \$600. Discussion on billboards and 4x4 signs followed.

\* M. Reitano arrived 6:45 p.m.

Jim Fields swore in Ray Robinson as an ADAMH Board member. Chairman Heath welcomed him to the Board and asked him to introduce himself. She also asked the other board members to introduce themselves.

## **DIRECTOR'S REPORT**

Director Hall asked the Board members to review our current mission statement and a proposed new mission statement. He felt that since we are constantly being battered by a variety of issues redefining our mission statement will help keep us more anchored. Dr. Miller stated that the proposed statement would be a good operational statement. After much discussion it was decided to revise the old mission statement to include the changes that K. West and J. Woodgeard suggested. The revised statement would read:

“To promote an environment that develops the highest quality system for reducing the harmful impact of mental illness, substance abuse, family violence and supports the rights of the individual in Fairfield County.”

This statement will be on the cover of March's Board packet and will be voted on at the March meeting.

Director Hall presented the proposed core values statement for discussion. He added that we need to make the best decisions possible and use our funds wisely especially since we will be receiving additional funds from the levy. E. Walker asked if Director Hall had reviewed any value statements from other organizations. Director Hall said that he had not but would request some to review. D. Ogg asked why we are reviewing these now. Director Hall replied that we need to be sure of our values because we are operating in an environment with more needs than resources even with the additional funds. We will have to make some tough and subjective decisions regarding these funds. Marc Grodner stated that Director Hall is correct to have these value statements. He added that the Board could be talking about advocating for people with mental illness and AoD. He encouraged the board to continue working on the values statement but shift the focus of those statements. The suggested list could work instead as a code of ethics.

Director Hall discussed results from the Need Prioritization survey that will help with the allocation of funds. He stated that this survey used a Likert scale. An extended discussion around the methods and how the survey was completed followed. Dr. Hedges stated that this was a quick and dirty survey just to get some data to start working with and it is known that there are huge intrinsic flaws in it. Marc Grodner added that the United Way survey that the Board is participating in will help address these issues. J. Woodgeard pointed out an interesting difference in priorities mainly that the consumers rated the medication services, housing and peer support as important and the

other three groups did not. He added that we need to take another look at what the consumers ranked as important.

Director Hall reviewed the maps and graphs at the end of the Board packet. There is a tremendous variation by population center which indicates we need to work on access in other parts of the county. He also discussed percentage of services delivered by service category stating that our system is similar to other boards our size. He also discussed the diagnoses chart stating that we have a lower percentage of major affective disorders than surrounding board areas. He noted that we are not making any judgments on this information but this is what data we are looking at.

Director Hall reviewed the Fund Management Policy. He commented that an ongoing problem has been cash flow to pay bills in a timely manner. Our receipts are highly variable and our expenses run about \$650,000 per month. He indicated that some months we cannot pay claims or invoices. This is why we are advocating for 1.5 month's worth of average expenditures as a cash reserve. He added that the auditor recommended 2 months worth. Chairman Heath stated that we are trying to get \$900,000 in reserve but that number will fluctuate. This would help prevent having to decide every month what bills can be paid. J. Woodgeard stated he thinks this is very prudent and that our levy amount doesn't go up but expenses do.

#### **RESOLUTION NO. 2-28-06-3**

**Be it resolved, upon motion by J. Woodgeard and second by C. Sullivan to approve the fund management policy as presented. The motion was unanimously approved.**

Director Hall talked about a CHC recommendation to have two pools of funds: one for current services and one pool for needs not currently being met. He noted that a trustee from TRC suggested that we require agencies to submit proposals to the Board. This will help them get used to it so later in the year when we let new dollars it can be in a competitive fashion. Director Hall noted that there is always going to be more demand for services than resources so this could be a good process for us once we get used to it.

M. Reitano asked about Lighthouse's relationship with the board. She was wondering why they didn't have a representative at our board meetings when the other agencies usually did. Marcy replied that they have the tightest budget and their administrative staff also provides services. They also receive the lowest percentage of their budget from us compared to the other agencies.

Director Hall reminded the board of the three percent staff raise that was proposed at the January board meeting. This is for the remainder of this fiscal year and is retroactive to January 1, 2006. He told the Board that it would cost around \$5,700 for an across the board raise. J. Woodgeard said that this should have been given last July. Director Hall indicated that we will be looking at state averages in the upcoming months. The three percent raise was recommended by a specific board member. Chairman Heath stated that it might be tough to get everyone up to their averages by July 1 which is the traditional raise date.

#### **RESOLUTION NO. 2-28-06-4**

**Be it resolved, upon motion by J. Woodgeard and second by M. Reitano to approve a three percent raise for all staff immediately retroactive to January 1, 2006 and to have information to the board on bringing staff salaries up to state averages by June 30. The motion was unanimously approved.**

Nadine updated board members on the Board's weekly radio show. She stated that the show will be a 15 minute show that will air on WFCO 90.9 on Tuesday afternoons at 4:30 p.m. and on WLRV 88.5 on Thursday mornings at 8:30 a.m. The show is being taped and edited in the board office. Agencies will be asked to participate as financial co-sponsors in return for being featured on the show. The first two shows are almost ready to be on air and feature the 2004 Youth Survey. Board members will probably be featured at some point on these shows.

Marcy presented the 408 report. She stated that we are right on target for state hospital bed days so we should be ok for the year. We are having trouble accessing the state hospital when we need to get people in and we really appreciate having access to Fairfield Medical Center.

Chairman Heath asked B. Weimer to chair a board member committee to recruit new board members for our vacancies and asked Dr. Miller and D. Ogg to serve on the committee also.

J. Murphy asked that when considering billboards for thank yous to also consider smaller signs so we could get them out more places and they are friendlier. Director Hall said he would but pointed out that some areas will not allow those signs.

M. Reitano told the board that she has been invited to Women's Day on March 31<sup>st</sup> at Ohio University Pickerington because of her success and her involvement in the ADAMH Board. She would like to have agency personnel staff a booth at this event to let the women know what resources are available in our community.

E. Walker told the board that he noticed that J. Thomas had served on the board for 17 years and he would like to see her recognized in some way for her service.

**RESOLUTION NO. 2-28-06-5**

**Be it resolved, upon motion by E. Walker and seconded by J. Woodgeard to recognize Judy Thomas's 17 years of service on the ADAMH Board. The motion was unanimously approved.**

**ADJOURNMENT**

**RESOLUTION NO. 2-28-06-6**

**Be it resolved, upon motion by C. Sullivan and seconded by E. Walker to adjourn the Board meeting. The motion was unanimously approved.**

The Board meeting adjourned @ 8:10 p.m.

---

Chair

---

Secretary