

Fairfield County ADAMH Board

Minutes of the January 24, 2006, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

Vice-Chairman Oehlers called the meeting to order at 6:35 p.m. with a quorum being present.

ROLL CALL PRESENT

Dave Alexinas, Ed Banville, Ph.D., Larry Miller, Ph.D., David Oehlers, Marian Reitano*, Eric Walker, Bill Weimer, Kevin West, Jerry Woodgeard.

ABSENT

Sheila Heath, John Murphy, Danalee Ogg, Carol Sullivan.

STAFF

Orman Hall, Don Mohler, Marcy Peebles-Fields, Nadine Carroll.

GUESTS

Brad Hedges, Becky Edwards, Tony Motta.

Vice-Chairman Oehlers discussed Board membership and if anyone has suggestions for new members please let Director Hall know. Director Hall stated that Boards are supposed to have 18 members but we don't usually have the full 18, most Boards don't. Vice-Chairman Oehlers read Judy Thomas' resignation letter and stated that she had served on this board for a total of 17 years.

RESOLUTION NO. 1-24-06-1

Be it resolved upon motion by J. Woodgeard and second by D. Alexinas that Judy Thomas' resignation be accepted with regret. Motion was unanimously approved.

Vice-Chairman Oehlers told the board that we have a new member but he could not attend tonight. Ray Robinson is an ODADAS appointment in the drug and alcohol professional slot.

Vice-Chairman Oehlers pointed out the survey at the end of the board packet and asked members to complete and give to Nadine.

Vice-Chairman Oehlers asked if there were any questions or comments from the audience.

Vice-Chairman Oehlers asked if there were any additions or corrections to the November minutes.

RESOLUTION NO. 1-24-06-2

Be it resolved upon motion by Dr. Banville and second by E. Walker that the November Board minutes be approved. Motion was unanimously approved.

Don Mohler presented the November financials. On the revenue summary page, the Board had another poor month for receipts. The Board received \$71,749.11 in levy receipts, payment for the first half of FY'06 PPS HUB expenses of \$34,547.00 from the Marion-Crawford ADAMH Board and half of the allocation for the ODMH SOQIC Consultation Grant award of \$100,000.00. For whatever reason, the Board did not receive the "usual" large Medicaid FFP reimbursement of @ \$170,000.00. On the expense summary page, the Board could not pay all of its bills for November. The Board could not pay @ \$103,000 of the amount due to New Horizons for contract services. Coincidentally, the expenses for the other agencies were down as well. With a beginning balance of \$78,668.80, receipts of a meager \$239,442.60, expenses of thankfully only \$288,271.89, leaves a record low monthly cash balance of only \$29,839.51.

Don Mohler presented the December financials. On the revenue summary page, the Board had a remarkably good month for receipts. The Board received the 2nd quarter allocation from ODMH of about \$680,000, Medicaid FFP from both ODMH and ODADAS of about \$330,000, the 1st half of FY'06 Federal Per Capita from ODADAS and the 2nd half of the FY'05 PPS HUB expenses from Delaware-Morrow ADAMH Board. On the expense summary page, the Board had a big month for expenses even though the Auditor's Office suspended paying payables in the middle of the month. The Board paid all of its bills including the amount it could not pay to New Horizons in the month of November. With a beginning balance of a paltry \$29,839.51, receipts of \$1,174,235.30, expenses of \$799,380.45, leaves a low monthly cash balance of \$404,694.36.

* M. Reitano arrived 6:45 p.m.

RESOLUTION NO. 1-24-06-3

Be it resolved upon motion by D. Alexinas and second by B. Weimer to approve the November and December financials. Motion was unanimously approved.

DIRECTOR'S REPORT

Becky Edwards discussed the grant funding scenario including the ABC grant. This grant helps fund continued behavioral health services for kids by putting these dollars into pooled funds for the cluster to use. Becky added that we have had success accessing these funds because we have a collaborative approach with pooled funding. These funds will flow through the board except for the non-behavioral health funds. Director Hall added that these funds will be added to our financials but the council will decide where they are spent. He added that we will get \$450,000 over three years however, we are almost victims of our own success because after years of extremely streamlined staff we are causing a strain on our staff. Dr. Banville added that that is a good problem to have. E. Walker asked about contract for these grants. Becky stated that the state also enters into these contracts and we receive state pooled funds from a different agency, especially the Fast dollars. D. Alexinas and J. Woodgeard wondered if we would have to hire additional staff. Director Hall said that could be a distinct possibility. He added that is a good segue into discussing the possibility of co-locating with the Council. We work together closely on so many projects. We are also considering the possibility of sharing staff. Becky added that the council is outgrowing its offices at the courthouse. M. Reitano told Becky that she does a great job and that we are lucky to have her. Director Hall stated that we are looking at potential locations including the possibility of co-locating with the council. He added that he has advised our landlord and requested a six-month lease.

Becky also told the board that United Way, a council member, is doing a \$56,000 community needs assessment survey and has asked the ADAMH board to participate at the \$10,000 level. After some discussion board members decided this was a worthwhile investment.

RESOLUTION NO. 1-26-06-4

Be it resolved, upon motion by J. Woodgeard and second by M. Reitano to approve \$10,000 for participation in United Way's community needs assessment. The motion was unanimously approved.

Director Hall discussed the strategic planning and allocations process and the mission, vision and core values statements included in the packet. He asked board members to review these and provide him with input on them. He added that the deadlines are ambitious because things have to be in place for the contracting process. M. Reitano stated that she is concerned about losing sight of doing the open houses and being out in front of the public. Director Hall said that we are working on community education and currently we are working on redoing the website and getting a weekly radio show started. M. Reitano added that it doesn't take much to do an open house every other month. Director Hall indicated that he would work with the Agency Director's on this idea. Director Hall added that M. Reitano also suggested immediate compensation for staff because of no raises for the last three years. This would be a "catch up" and then we would look at raises again in July and reevaluate to bring staff up to state average. J. Woodgeard clarified that it would be three percent for everyone and be retroactive to January 1, 2006 with an adjustment in July.

RESOLUTION NO. 1-26-06-5

Be it resolved, upon motion by M. Reitano and second by J. Woodgeard to approve a three percent raise for all staff retroactive to January 1, 2006 with an adjustment in July to bring staff up to state averages. The motion was tabled until the February meeting.

Director Hall said that Lancaster City Schools requested an endorsement for their school levy. He added that they did endorse our levy.

RESOLUTION NO. 1-26-06-6

Be it resolved, upon motion by Dr. Banville and second by J. Woodgeard to endorse the Lancaster City Schools replacement levy. The motion was unanimously approved.

ADJOURNMENT

RESOLUTION NO. 1-26-06-7

Be it resolved, upon motion by J. Woodgeard and seconded by Dr. Miller to adjourn the Board meeting. The motion was unanimously approved.

The Board meeting adjourned @ 8:00 p.m.

Chair

Secretary