

# Fairfield County ADAMH Board

Minutes of the June 28, 2005, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

Chairman Banville called the meeting to order at 6:35 p.m. with a quorum being present.

## **ROLL CALL PRESENT**

Dave Alexinas, Ed Banville, Ph.D., Becky Edwards, Larry Miller, Ph.D., David Oehlers, Carol Sullivan, Judy Thomas, Bill Weimer, Kevin West, Jerry Woodgeard.

## **ABSENT**

David Brookover, Sheila Heath, John Murphy, Marian Reitano, Hollie Saunders.

## **STAFF**

Orman Hall, Don Mohler, Marcy Peebles-Fields, Nadine Carroll.

## **GUESTS**

Terri Willis, Rose Krouse, Shawna Watts, Scott Craft, Tony Motta, Marc Grodner.

Chairman Banville asked if there were additions or corrections to the April minutes.

### **RESOLUTION NO. 6-28-05-1**

**Be it resolved upon motion by J. Woodgeard and seconded by B. Edwards that the April minutes be approved. Motion was unanimously approved.**

## **Executive Committee**

Don presented the April financials. On the revenue summary page, the Board had a rather good month for receipts. The Board received Medicaid FFP from both ODMH and ODADAS. The Board also received the large local levy amount of \$202,070.55 and the third quarter federal portion of the ODADAS allocation. On the expense summary page, the Board had the "usual" expenses with the exception of paying for the dislocation of two renters from the "Our Place II" complex. These expenses are part of the amount on the "Other" row. With a beginning balance of \$582,377.39, receipts of \$638,720.07, expenditures of \$682,254.00 leaving an ending cash balance of \$538,843.46.

### **RESOLUTION NO. 6-28-05-2**

**Be it resolved upon motion by C. Sullivan and second by D. Alexinas that the April financials be approved. Motion was unanimously approved.**

Don presented the May financials. On the revenue summary page, the Board had a rather good month for receipts. The Board received Medicaid FFP from both ODMH and ODADAS. The Board also received the fourth quarter allocation from ODMH (\$644,751) and the fourth quarter federal portion of the ODADAS allocation (\$106,662). On the expense summary page, the Board had the "usual" expenses with the exception of advancing Fairfield Mental Health Consumer Group \$21,033.88 and reimbursing Mid-Ohio Psychological Services \$7,493.35 as part of the Jail Diversion Technology grant. With a beginning balance of \$538,843.46, receipts of \$1,036,106.80, expenditures of \$561,956.83 leaving an ending cash balance of \$1,012,993.43.

### **RESOLUTION NO. 6-28-05-3**

**Be it resolved upon motion by D. Alexinas and second by Dr. Miller that the May financials be approved. Motion was unanimously approved.**

J. Woodgeard asked for clarification on the administrative, capital grant and SOQIC line items. Don explained how these funds worked. J. Woodgeard suggested adding footnotes to the grants line item so the public does not misunderstand.

Director Hall reported on the state audit. He added that this is the first time since 1990 the board has had any reportable conditions. This involves advancing Federal SAPT funds to The Recovery Center for services to be rendered without an adequate invoice. This is due to a technological problem of being unable to invoice through the regular MACSIS system. When ODADAS switched to having prevention services billed under MACSIS, the software was not capable of doing that. However it was an oversight that paper invoices were not generated and the old method of processing payments was not reverted to. This has been fixed. There was no cost for recovery involved. Chairman Banville added that the Executive Committee had had an in-depth discussion regarding this and several people recalled all the difficulties with getting MACSIS up and running. D. Oehlers asked if there are any repercussions from this. Director Hall said that there might be some public relations fall out. He added that there was a second finding related to claims not being designated for a specific funding source. Chairman Banville suggested thinking about ways of handling the potential fallout from this if any. Director Hall stated that the Recovery Center is working very hard on this, and Marc has expressed much frustration with their software vendor for not getting these fixes in places long before now. He added that corrective actions have been discussed with the auditor. J. Woodgeard suggested not overreacting, if there is any fallout.

Chairman Banville told the board that local audits were discussed in April. Don added that the Agency Directors want to be involved in auditor selection. He said that it is getting late in the cycle to procure an auditor and he is suggesting that Jones, Cochenour's contract be extended for one year. Marc asked about price stating that he had a problem with the audit being expensive. Director Hall added that the state auditors always review the local audits so the sooner we do the local audits the more time we have to head off any potential problems. He also added that he was unaware of any Boards that let their agencies pick their own auditors. The Board has the option of going back to paying for the audits, however, the agencies started paying for the audits because they can build that into their rates. There is also a problem if outside people look at the audit setup and don't see an arm's length relationship between the agencies and the auditors. Marc noted that there is a benefit to using the same auditor every year, they know your system so it takes them less time. It was suggested to approve Don's recommendation if the fee is the same as last year.

**RESOLUTION NO. 6-28-05-4**

**Be it resolved upon motion by J. Woodgeard and second by K. West to extend the Jones, Cochenour audit contract for another year contingent upon the costs being the same. Motion was unanimously approved.**

Don explained the slight changes in the contract allocations from the allocation sheet previously distributed. The changes are an additional \$20,000 going to FMHCG and a reduction in Out of County Medicaid match and that 408 was overestimated. Director Hall stated that they are also recommending an increase of \$110,000 to New Horizons, \$10,000 increase to Lighthouse, a \$40,000 increase to the Recovery Center and a contract extension of one month to Mid-Ohio because Mid-Ohio's management had some concerns and the discussion with them has not been concluded.

**RESOLUTION NO. 6-28-05-5**

**Be it resolved upon motion by J. Woodgeard and second by C. Sullivan to approve New Horizons FY 2006 contract. Motion was unanimously approved.**

K. West asked about CIT training. Marcy replied that there are no state funds for it but we are working with Lynn Porter and we will try to do the full training. J. Thomas stated that Athens got state, Board and foundation funding for it and to call Tom Walker at NAMI.

D. Oehlers asked about Medicaid FFP. Director Hall and Don explained how that works. Director Hall also told the board that New Horizons has had a 13% reduction in his workforce. Marcy stated that every week she gets a call from someone needing sliding fee scale assistance or residential AoD and we can't give them anything.

**RESOLUTION NO. 6-28-05-6**

**Be it resolved upon motion by J. Woodgeard and second by C. Sullivan to approve New Horizons FY 2006 contract. Motion was unanimously approved.**

**RESOLUTION NO. 6-28-05-7**

**Be it resolved upon motion by Dr. Miller and second by D. Alexinas to extend Mid-Ohio's FY 2005 contract by one month. Motion was approved. J. Woodgeard, nay.**

**RESOLUTION NO. 6-28-05-8**

**Be it resolved upon motion by J. Woodgeard and second by B. Edwards to approve Lighthouse's FY 2006 contract. Motion was unanimously approved.**

**RESOLUTION NO. 6-28-05-9**

**Be it resolved upon motion by B. Weimer and second by K. West to approve The Recovery Center's FY 2006 contract. Motion was unanimously approved.**

## **RESOLUTION NO. 6-28-05-10**

**Be it resolved upon motion by J. Thomas and second by J. Woodgeard to approve the Fairfield Mental Health Consumer Group's FY 2006 contract. Motion was unanimously approved.**

## **DIRECTOR'S REPORT**

Director Hall explained that line item 408 is the most significant state line item. This line item is for hospital and community services and we need to have formal motions opting in and selecting bed days. He added that we have been struggling with access to the state hospital. Marcy explained the bed day situation also. He recommends that we opt in for the same amount of bed days as last year, which was 700. J. Woodgeard expressed concern about the recommended number and suggested we consider a lesser number.

## **RESOLUTION NO. 6-28-05-11**

**Be it resolved upon motion by C. Sullivan and seconded by K. West that the Executive Director be authorized to designate up to 700 State Hospital bed days for FY 2006. Motion was approved. J. Woodgeard, nay.**

## **RESOLUTION NO. 6-28-05-12**

**Be it resolved upon motion by J. Woodgeard and seconded by Dr. Miller that the Board "opt in" to the financial responsibilities as contained in Ohio Revised Code, Section 5119.62, relating to the distribution of ODMH 408 funds. Motion was unanimously approved.**

Director Hall updated board members on awareness activities including an online calendar that can be accessed at [www.fair-mh.org](http://www.fair-mh.org). He hopes that as many people as possible can show support by attending these events while wearing the mental health matters tee-shirt.

## **CHAIRMAN'S REPORT**

Chairman Banville noted that the Nomination and Evaluation committee met in May. Nominees were called to determine their willingness to serve and all were agreeable. Nominations were discussed and the proposed slate of officers is as follows: Chair, Sheila Heath; Vice-Chair, Dave Oehlers; Secretary, Dave Alexinas. Chairman Banville asked if there were any other nominations before nominations were closed and there were none.

## **RESOLUTION NO. 6-28-05-13**

**Be it resolved upon motion by B. Edwards and seconded by B. Weimer that the proposed slate of officers for FY 2006 be accepted. Motion was unanimously approved.**

Chairman Banville distributed the summary of results of the evaluation of the Executive Director. He reported that an evaluation form was mailed to all members and that nine forms were returned. He added that the committee will meet again to set targets and goals. Overall most of the mean scores were in "highly effective", a couple fell in the "effective" range and there were a couple of "needs improvement". The written comments were very good overall. He reported that the evaluation form was from the Board's trade association and modified to fit our needs. Chairman Banville stated that salary issues need to be discussed also. Option of doing a 3 percent raise like

staff or delaying a raise and doing a study of other boards but this Board is behind other boards already in staff payroll. J. Woodgeard said that we should move ahead with the 3 percent raise because the closer you get to election the worse it looks. He added that staff salary issues need to be looked at next year. Chairman Banville agreed that all salary issues need to be looked at next year.

**RESOLUTION NO. 6-28-05-14**

**Be it resolved upon motion by J. Woodgeard and seconded by C. Sullivan to approve a 3 percent raise for the Executive Director effective July 1, 2005. Motion was unanimously approved.**

Chairman Banville told the Board that B. Edwards is resigning from the Board because the Council is starting to do a lot of business with the Board and it would not be prudent to remain on the Board. Director Hall noted that it would give the Board and the Council a chance to work even more closely together.

**RESOLUTION NO. 6-28-05-15**

**Be it resolved upon motion by C. Sullivan and seconded by K. West to accept Becky Edwards resignation. Motion was unanimously approved.**

Director Hall commented that in his conversations with other Board Directors they don't have anyone completing 8 year terms. He added that he is proud of the number of board members that complete their terms and some eventually come back on the board.

**ADJOURNMENT**

**RESOLUTION NO. 6-28-05-16**

**Be it resolved, upon motion by D. Alexinas and seconded by J. Woodgeard to adjourn the Board meeting. The motion was unanimously approved.**

The Board meeting adjourned @ 7:55 p.m.

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Chair

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Secretary