

# Fairfield County ADAMH Board

Minutes of the April 26, 2005, Board meeting held at 6:30 p.m. at the Board office pursuant to notice mailed to all Board members.

There was not a quorum at the start of the meeting.

## **DIRECTOR'S REPORT**

Director Hall reported on the fundraiser sponsored by Fields & Innocenti and held at the Lancaster Country Club on April 11<sup>th</sup>. There were approximately 60 people in attendance and almost \$5,000 was raised. This one fundraiser raised more than all our previous fundraisers combined. Hopefully additional private contributions will be coming in to help along this effort.

Director Hall informed the Board that he, Marc Grodner and Jenny Saelens have been working on a multi-year Family Drug Court grant. He just heard from the Federal government today that the grant needs to be resubmitted in a different category but they were very complimentary. Marc added that the court is already going and has 13 clients in it already.

Tony Motta explained the teen depression screening project New Horizons is preparing to implement in the Pickerington schools as part of a suicide prevention program. They will have a mental health professional do the screenings. This program will be in two junior highs and two high schools in Pickerington. Director Hall said the Board set aside a small amount of funds for this program. Services in Pickerington have been historically underfunded and this provides the Board with an opportunity to demonstrate a commitment to Violet Township residents. Tony added that the Recovery Center has offered to piggyback on this program with the Red Flags program, which will make this a more comprehensive service.

Director Hall commented that we are in the early stages of a technology project. This will include a secured email server to allow emails with client names to be exchanged with the criminal justice system. This project was identified several months back. Marcy added that \$7,500 was received from ODMH forensic funds for this project. This will take place mainly at the Board office with MOPS providing support.

Director Hall reminded Board members that May 7<sup>th</sup> is our mental health public awareness day at New Horizons. We hope to have almost 200 classic vehicles there. He added that he hoped to see several board members there.

\* M. Reitano arrived 6:45 p.m.

Chairman Banville called the meeting to order at 6:45 p.m. with a quorum being present.

## **ROLL CALL PRESENT**

Ed Banville, Ph.D., Sheila Heath, Larry Miller, Ph.D., David Oehlers, Marian Reitano, Carol Sullivan, Bill Weimer, Jerry Woodgeard.

## **ABSENT**

Dave Alexinas, David Brookover, Becky Edwards, John Murphy, Hollie Saunders, Judy Thomas, Kevin West.

## **STAFF**

Orman Hall, Don Mohler, Marcy Peebles-Fields, Nadine Carroll.

## **GUESTS**

Brad Hedges, Tony Motta, Marc Grodner.

Chairman Banville asked if there were additions or corrections to the March minutes.

### **RESOLUTION NO. 4-26-05-1**

**Be it resolved upon motion by J. Woodgeard and seconded by C. Sullivan that the March minutes be approved. Motion was unanimously approved.**

### **Executive Committee**

Don presented the March financials. On the revenue summary page, the Board had a rather good month for receipts. The Board received Medicaid FFP from both ODMH and ODADAS. The Board also received the 3d quarter state subsidy from ODMH of \$644,752. On the expense summary page, the Board had the "usual" expenses. The Out Of County expenditures are back in the "normal" range from last month's unusually low total. With a beginning balance of \$103,955.16, receipts of \$973,769.56, expenditures of \$495,347.33 leaves an ending cash balance of \$582,377.39.

### **RESOLUTION NO. 4-26-05-2**

**Be it resolved upon motion by Dr. Miller and second by D. Oehlers that the March financials be approved. Motion was unanimously approved.**

Don reviewed the audits with the Board. New Horizons and Lighthouse had no material findings. The Fairfield Mental Health Consumer Group had a finding for "Separation of Duties for Cash Receipts, General Ledger, and Bank Reconciliations". The Recovery Center and Mid-Ohio each had the same finding in Accounts Receivable. Don noted that the Board needs to respond quickly to these findings. Chairman Banville stated that ATM usage was discussed in the Executive Committee relative to these findings. He added that Director Hall was directed to discuss this with the auditors. Director Hall explained that the Board has 30 days to respond and that he will contact the auditors tomorrow. M. Reitano asked who pays for the audits. Director Hall stated that agencies pay for them so that the cost can be captured in their cost of doing business. He added that it could be done another way if necessary. Marc Grodner pointed out that contract language was recently changed so that agency director's can participate in auditor selection. After more discussion Chairman Banville suggested setting up an ad hoc committee to look at this issue. J. Woodgeard asked to be included on this committee.

Director Hall noted that due to the completion of the capital project and the proposed three percent increase in state funding the Board will have an additional \$374,000 in unanticipated funding for FY '06. He read the list of suggested expenditures for these additional funds.

**RESOLUTION NO. 4-26-05-3**

**Be it resolved upon motion by S. Heath and second by J. Woodgeard that the attached list of proposed expenditures be approved. Motion was unanimously approved.**

C. Sullivan left due to an emergency at 7:00 p.m.

Marcy presented the 408 report. We used 67 bed days in March, for a cumulative total of 346. We continue to be under our budgeted days, however the monthly use is increasing as access to community services continues to close. At one time we thought we may be able to use few enough days we could get a pay back from the state. We would have to end the year at 450 in order to be due a pay back. We would have to use 100 days or less in the remaining three months to accomplish this. However, we have a ceiling of 950 before we owe anything back to the state, so we appear to be in no danger there.

**CHAIRMAN'S REPORT**

Chairman Banville told the Board that a nominating committee is needed and he is combining that duty with the evaluation of the Executive Director. He named C. Sullivan, B. Edwards, B. Weimer and himself to that committee.

**ADJOURNMENT**

There was not a quorum left to adjourn the board meeting.

The Board meeting adjourned @ 7:15 p.m.

---

Chair

---

Secretary